

**NOTICE OF MEETING OF KEY BOARD  
TO BE HELD ON WEDNESDAY, 7 OCTOBER 2020  
VIRTUALLY AT 6.00 pm**

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E = Enclosed  
V = Verbal  
T = To be tabled  
P = Presentation

**AGENDA**

\* = For Approval

- |      |  |    |
|------|--|----|
| 1.1  | Apologies  |    |
| 1.2  | Election of Office Bearers                                   | E* |
| 1.3  | Minute of Previous Meeting (26.8.20)                         | E* |
| 1.4  | Matters Arising  | E  |
| 1.5  | Staffing Issues  | E  |
| 1.6  | Covid-19 Update  | E  |
|      | 1.6.1 Financial Update                                       | E  |
| 1.7  | Review Groups  |    |
|      | 1.7.1 Housing & Development (7.10.20)                        | V  |
|      | 1.7.2 Housing Strategic Plan & Risk Register                 | E* |
|      | 1.7.3 Support (by email 29.9.20)                             | E  |
| 1.8  | Report from SGM and AGM (including TAG Chairperson Report)   | E  |
| 1.9  | Standing Committees and Review Group Memberships             | E  |
| 1.10 | Service Level Agreement between Key and Community Lifestyles | E* |
| 1.11 | SHR Submission   | E  |
|      | 1.11.1 Housing Strategic Plan & Risk Register                | E* |
|      | 1.11.2 Group and Support Strategic Plan                      | E* |
|      | 1.11.3 Financial Projections                                 | E* |
| 1.12 | Annual Assurance Statement                                   | E* |
| 1.13 | H&S Performance Report                                       | E  |
| 2.   | Community Lifestyles - Minute of 25th AGM (8.9.20)           | E  |
| 3.   | Housing, Development and Administrative Issues               | E* |
| 4.   | AOB  |    |
| 5.   | Date of Next Meeting – 9 December 2020                       |    |