

**NOTICE OF MEETING OF KEY BOARD
TO BE HELD ON WEDNESDAY, 4 DECEMBER 2019
AT THE SQUARE, 70 RENTON STREET, GLASGOW AT 6.00 PM**

There will be a presentation and discussion on Staff Development and Learning, with the Business meeting following immediately thereafter.

E = Enclosed
V = Verbal
T = To be tabled
P = Presentation

AGENDA

	* = For Approval
1.1 Apologies	
1.2 Minute of Previous Meeting (2.10.19)	E *
1.3 Matters Arising	E
1.4 Staffing Matters	E
1.5 Review Groups 1.5.1 Finance (5.11.19)	E
1.6 6-Month Variance Report	E
1.7 Audit Committee - Minute of Meeting (5.11.19)	E
1.8 Meetings Calendar	E *
1.9 Training/Briefing Sessions 2020	E *
1.10 Tender and Development Report	E
1.11 Equal Opportunities Annual Report	E
1.12 Policies Update	E *
1.13 Formal and Statutory Annual Submissions	E
1.14 Business Continuity Update	E
2. Community Lifestyles - Meeting of Directors (19.11.19)	E
3. Quarterly Reports	E&P
4. Housing, Development and Administrative Issues	E *
5. AOB	
6. Date of Next Meeting (29.1.20)	