

# Tenant Guide

## Bathroom, Upgrade Works

June 2025

If you have any questions about the following information, please call Maintenance on 0141 342 1810 or email [hello@key.org.uk](mailto:hello@key.org.uk).



## Design Stage



Your Maintenance Officer will visit, measure, and plan the Bathroom layout and will provide samples from an approved selection for you to pick your new Bathroom. This will include your choice of:

- The colour of wet wall panelling
- Flooring colour. (Slip resistant vinyl flooring).
- Choice of paint colour for the walls. (Ceiling and woodwork will be decorated white).



### **Please note the following:**

Should you require a different layout, such as a removal of bath and installation of wet floor or shower tray, you can discuss this with the Maintenance Officer during the visit. It may not always be possible due to the building construction; you will be advised once the Maintenance Officer has done a visual check if this will be possibly.

### **Preparing for works**

We will advise you in good time of your Bathroom installation date. Before works begin, you will need to:

- Clear out all items from bathroom leaving this completely empty, removing any personal items from the walls, windows sills, and any shelves.
- Please ensure bathroom has been cleaned to a reasonable standard.
- Move any furniture or stored items as advised by the contractor.
- The contractor will also tell you if the electrical cupboard containing the main consumer unit (fuse board), needs to be cleared by you to allow them access to work.
- If you receive support, your support worker may be able to help you with this.



## What to expect during the works

- The contractor will require access from 8am to 5pm during installation period – estimated at approximately 7 working days from start to completion.
- Bathing and showering facilities will not be available for the duration of works, alternative arrangements should be made prior to works starting.
- Some noise and dust can be expected, but the contractor will try to keep this to a minimum and will lay dust sheets or other floor protection.
- The contractor may request that you don't enter the Bathroom at certain times, and you may be without water and electricity for short periods during the day, especially during the first and second days.
- The contractor will make sure that toilet and sink facilities are available at the end of each working day.

**The sequence of works will generally be as follows...**



- Prepare: Lay protective floor covering to protect your existing flooring on route to the Bathroom.
- Strip out: Remove the old bathroom and flooring.
- Electrical work: New wiring maybe required for shower and extractor fan.
- Making Good: Carry out any plastering where required.
- Install the new agreed bathroom fixtures and fittings.
- Decorating: We will paint the walls, ceiling, and woodwork. This may take a couple of days to allow for the coats of paint to dry.
- Lay flooring: Where required plywood will be installed to provide a smooth surface prior to the vinyl being laid.
- Finishing: finishing touches such as silicone sealant will be done at this stage.
- Checking: The works will be checked over by the maintenance officer and contractor, this is called “snagging”. If any works are not to standard, the contractor will come back and will resolve any outstanding issues.
- Approval and handover: The Maintenance Officer will inspect the completed work. If it meets their approval the work will be signed off.

Excess rubbish should be removed from your property daily, and contractor should remove ALL waste before completing works.

# Caring for your new bathroom

## Gloss, Matt, and Timber Finishes – wet wall

**Recommended:** Clean and dry with a non abrasive cloth. For stubborn stains, use a mild bathroom detergent without bleach.

**Avoid:** Abrasive cleaners, scouring pads, and solvents.

## Taps, Shower head and Shower drain



**Recommended:** Clean regularly with hot, soapy water and a soft microfibre cloth, mild bathroom detergent can also be used. Dry the tap and shower head after every use to prevent future build-up of limescale. To remove limescale deposits, use a 50% mix of water and white vinegar or bathroom detergent and rinse thoroughly afterwards.

**Shower Head:** These should be cleaned on a weekly basis. The shower should be carefully removed from hose. Take care not to loose the washer between shower hose and head. Steep shower head in a 50% mix of water and white vinegar or bathroom detergent and rinse thoroughly afterwards

**Shower Drain:** Remove the cover and clear build up of hair and soaps regularly Drains should be cleaned weekly

**Avoid:** Harsh household chemicals such as drain cleaners, rust removers, paint strippers..Abrasive cloths and cleaners Solvents, chlorinated solvents, ketones, acetones, scouring cleaners and acidic cleaners Leaving white vinegar in contact with the surface.

## Vinyl Flooring

**Recommended:** Use a broom for daily cleaning. Light stains can be removed with a dust-attracting mop and clean water. On tough stains, use warm water and a mild detergent

**Avoid:** Leaving standing water. Abrasive cleaning products. Using rubber-backed entrance bathmats or rugs.